

SUBOA Meeting
February 16, 2011

Present: Paul Tucci, Brian Hutzley, Bill Shaut, Len Davis, Valerie Nixon, Karen Riotto, Karen Porpiglia, Ann Aldrich, John Homburger, Dave Dzwonkowski, Chris Wade, Chris Gray, Steve Brady, Leif Hartmark, JoAnn Navarro, Michael Lewis, Todd Foreman, Carol Bishop, Carol Vosatka, Louise Biron, Charlene Deno, Clark Foster, Sean Sullivan, Liz Praetorius, Nathan Fawcett, Davina Desnoes, Karol Kain Gray, Nick Lyons, Ken Levison, Jim Van Voerst, George LaRosa, David Bowers, Richard Hume

President's Report

There was a conference call two weeks ago where members were brought up to date. There is some controversy. Need to get focused and move forward. It was suggested we meet with other campus officers (Provosts and Presidents) as a group.

Enrollment Cap. The enrollment cap is still on. There is some misunderstanding at some campuses regarding where this stood.

SUBOA Mission. Discussion on how we can contribute better in providing assistance to the Vice Chancellor on decisions, new policies and new procedures. System is very efficient at making decisions and moving forward. SUBOA needs to determine how we can help and not slow the process down. Our historical role may have changed. We do need our new members to jump in and volunteer. Monica Rimai wants our input prior to decisions being made. We need her assistance in defining our role. This group does not want to hinder SUNY moving forward. This needs to be an on-going discussion.

Funding of System Administration

- Small group meet to discuss some options.
- Funding Models:
 - Off the top, no allocation. Any increase is a reduction in campus allocation.
 - Pure overhead. Every campus pays their fair share, all expenses are passed along.
 - Tax on revenue (such as the Global Institute).
 - Cost per transaction (such as APC).
 - Hybrid. Pay for specific services, some allocated, some off the top
- Need to discuss at Resource Allocation team.

ITTT & Shared Services

Brian spoke on the IT Transformation Team and shared services and how SUBOA can be more involved as this develops.

Strategic Sourcing

DOB has completed and RFP and would like SUNY to participate. There will be a conference call with DOB on 3/22. President will provide an update. This will be a great opportunity for SUBOA to help shape the final outcome.

Resource Allocation

A draft report from the Resource Allocation Committee was handed out.

Enrollment Based:

- Historically, there have been adjustments for colleges below a certain size, specialized disciplines or mission adjustments. Team also needs to review the geographical differential.
- Each campus has something unique about it. This presents challenges to establishing an allocation methodology. Differential tuition would be very helpful but the climate does not seem receptive to it currently. Should SUBOA put together how a differential tuition model might work for each campus?

Performance Based:

- It is still early in the process, but the Business Officers were concerned with how Performance Based Funding will be provided. Is it off the top of SUNY's budget? The consensus was yes. The group will verify with Monica how SUBOA can best provide input to this committee. A motion was put forward that money for this be new state tax dollars support. The motion was seconded by Eliza from Maritime. The motion was voted down.
- The President suggested to the group that we offer a group of SUBOA members to help design the Performance Based Funding Methodology.
- Performance Based Funding seems to be on hold for at least next year. The process will continue and it is a good opportunity to track what the outcomes would have been for 2011/12.

Peer Based:

Sean Sullivan spoke on the Peer Study. Nine states were looked at. The Maryland method was most appealing. Group put together a concept paper using five steps:

- Classify all SUNY institutions by Carnegie group;
- Select closest peer institutions for each campus;
- Compare funding levels of each campus with peers and determine the funding level relative to peers appropriate to each campus in the system;
- Determine levels of campus over/under funding relative to the appropriate funding level for each campus;
- Allocate budget increases and decreases based upon the distance between campus actual funding to campus appropriate funding level. The greater the distance the more the funding advantage required for the campus to reach its appropriate funding level. The goals are to smooth system inequities and move all institutions closer to their appropriate funding levels compared with peers with budget decisions over time.

SUBOA will see a draft very soon. (Webinar on March 4)

Research and Advanced Graduate Programs:

Paul Tucci discussed how research and advanced graduate programs fit into the RAM.

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ABB

Charlene Deno gave an update from ABB.

Reserve, Cash, Fee Policies

- Policy changes will be reviewed with SUNY Board of Trustees at the March 22 meeting.
- Reserve policy will be consistent with original draft.
- Fee Policy addresses many of the recommendations from SUBOA/ABB It will provide greater flexibility and campus/SUNY level approvals. Need to respond to final draft by March 9th.
 - Cash Policy. In process with a joint SUBOA and ABB group.

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Monica Rimai

Monica spoke on the budget for 2011-12. An on-time budget is still being pushed for. An Enrollment Cap is still in place. There has been no decision of how cuts to hospitals will be managed. A discussion on this topic is taking place today.

The DOB is still eyeing our reserves. Therefore, we need a reserve policy. Discussion about how we manage our reserves. What amount of the reserves can campuses put towards the cuts? What is an appropriate level for reserves?

We would never go to a 100% Performance Based Funding system.

No committee of Vice Presidents was put together by the Chancellor to figure out how to create an appropriate level budget (\$25 million group) for System.

Monica feels that there will be an on-time budget. The Governor will accept nothing less.

Technology Transformation Team

Dave Kowalski reported on shared contracts. The Oracle agreement alone saved millions of dollars for campuses.

Goal of ITTT is to drive efficiencies, not to eliminate jobs. This will include Standardization, but not mandated.

Marti Ellermann

Legal is looking at insurance for SUNY operations and employees who are working out of state. \$1 million of liability insurance for overseas activities or \$3,000 per campus. ABB will work on a recharge number per campus.

The U.S. Department of Civil Rights is investigation four campuses for Title IX violations and handling of sexual assaults and sexual harassment.

William Howard is the new University Counsel.

Class Action Lawsuit

Includes students who are residents of other states but who are eligible for in-state tuition. If we find any there will be no refunds. If they are still a student they will be given resident tuition.

Procurement-MWBE

The State wants 29% of our discretionary funds with MWBE. SUNY's goal is 6%. We have a long way to go. We are pursuing a lower goal. Campus lets should get us over our new goal of 14%.

Preferred Sources

Getting push back from Corcraft. While they are not always able to deliver what we need, campuses need to look more closely at where preferred sources make sense.

Print Management

We might want to explore print management.

Wendy Gilman

A final draft of the fee policy is available. Need commentary by March 9th.

ACTION: Need to document why reserves are up.

Tuition split will be 60-40 in 2011-12. OTPS % on the State side is 10% +/- 2%.

Bob Haelen & Karren Bee Donohue

Early on DOB wanted to repeal \$250 million in appropriations for campus projects. B1184 – having difficulty getting them approved.

(SEQER – have to do these for all campuses. It's a must.

Seven Facility Master Plans are done so far.

Legislation – Residential Facility – Karen Bee Donohoe Got \$90 million in hard dollar appropriation.

NYPA Photovoltaic is close to completion and campuses may soon be asked about their interest in participating.

Troy and Banks Utility Audit

Many campuses are not participating. It looks bad when we don't seem to have any interest in a free program which could save campuses money.

Energy Management Budgeting System

Small cost to campuses. Also, campuses need to be more responsive to requests for information.

Mike Abbot

OSC stated that SUNY campuses do a good job overall.

Audits and review – the Inspector General is looking at employee provided vehicles. They are focused on Chiefs of Police. They provided a list of all audits in process.

PCI Data deals with credit cards. There are twelve requirements with which we must comply.