



SUBOA Meeting June 2010

Monday, June 14

Meeting called to order 8 am – Nick Lyons

- Introductions- Matt Hammill. NACUBO
 - Need for SUBOA to be better engaged at National level.
 - IRS has increased focus in many areas such as compensation, non-related business, independent contractor classification, etc.
 - Studies/Research including endowments, debt management, energy and sustainability, HR issues, CFO census (demographics, responsibilities).
 - Common topics – need for greater flexibility and accountability. Need to understand what has worked in other states. Maryland and Virginia as examples.
 - Need to discuss next steps. (ACTION REQUIRED)
 - Interest in budget & planning – best practices.
- Budget Update – Pat Ryan
 - NO BUDGET – 2 months late. Threat of shutdown.
 - SUNY still has appropriations through June 30. BUT, if OSC is closed, no way to process PO's and/or payments.
 - Fee Policy – SUBOA needs to review and make final recommendation. (ACTION REQUIRED)
 - College Fee. Need to discuss where this belongs and how it should be used. (ACTION REQUIRED)
 - Starting July 1, we could be on a week-by-week emergency spending allocation. Need to provide response with any exceptions.
- Continued discussion on centralizing police chiefs. SUBOA needs to take a strong position. SUBOA to draft response based on the position paper drafted by SUNY Police Chiefs Association. (ACTION REQUIRED)
- Audit – Mike Abbott
 - Cleary Act. Have been campus visits and will be more.
 - IT Security. New joint agency on Cyber Security. Will provide recommendations including controls and education.
 - Draft Audit Plan. Financial management, cash, payroll, IT. Procurement reviews based on data mining tool.
 - OSC Audit. No communication received.
 - Expenditure unit will continue audit including procurement transactions.
 - Elevator maintenance contracts have been under review. See attached recommendations.
- SUCF – Via Nick Lyons. Change to minor rehab, renamed to Critical Maintenance. Expanded scope, all projects must address critical maintenance. Maximum has been increased from \$100,000 to \$150,000.
- Systems – Curtis Lloyd and Ray Haines



- SUNY Systems Administration Budget. What is happening at Systems? \$15M in 1990 (would be \$30M adjusted). Was \$16.2M before cuts. Massive cuts being made. More after 12/31.
 - Campus issues with impact.
 - Funding for Systems is almost all State and any cut is permanent.
 - Details need to be communicated including service levels expectation. (ACTION – ASK MONICA)
 - Outplacement is being provided.
 - Funding model needs to be part of the Budget Task Force discussions.
- Early Retirement. 12,600 are eligible including 3,900 faculty. Open period July-September does not work for SUNY. Guidelines will be provided after Board approval. Part A will go through 12/31. Vacancies can be used, if they occur, as part of the savings.
- Need draft now. (ACTION REQUIRED)
- A refresh of succession plans should be considered as this will become an issue at many campuses.
- Contract with Inside Higher Ed for all SUNY campuses with unlimited postings.
- Faculty Workload. See handout. SUNY retains right to maintain/control components (teaching, research, community, etc.). Spring semester will become a challenge as there are less people. May need to adjust professional obligations.
- Professional Employees. MOU covers this as a self-initiated process.
- SASA Update – Mark Scott (Geneseo) and Pat Heath (Delhi)
 - See handouts.
 - Contract renewal expires on June 30, 2011. Should provide more flexibility.
 - ACS’s looking at how to support the SUNY strategic plan (big 6)
- Election of officers. The following nominations for the SUBOA Officers were approved for 2010-2012

President.....Brian Hutzley
 First Vice President..... William Shaut
 Second Vice President..... Paul Tucci
 Secretary.....Jackie DiStefano
 Treasurer..... Judy Nolan

In addition, the Nominating Committee is also recommending the following members to be appointed to the SUBOA Executive Board of Directors.

Centers.....Karol Kain Gray
 Colleges.....George LaRosa
 Medical.....Steven Brady
 Technical.....Christine Gray
 Special.....David Bowers
 Past President.....Nicholas Lyons
 At Large.....Tracy Bennett
 At Large.....Leif Hartmark
 At Large.....Ken Levison



SPECIAL THANKS !! Nick you have done a great job. Thanks for the opportunity to work with you.