



SUBOA Meeting January 20 & 21, 2010

Wednesday, January 21

Meeting called to order 1 pm – Nick Lyons

- President's Report – Nick Lyons
 - 2010-2011 Executive Budget
 - Includes small tuition increase
 - Will we retain 30% of tuition?
 - Asked for collective bargaining increases
 - Long-term planning – next step
- Treasurer's Update – Judy Nolan Balance of \$22,631
- Annual Meeting - June 13
 - No refund from 2009 but deposit is still good for 2010
 - Include ABB at event
 - Ken is developing an agenda
 - NACUBO President will present on Sunday
 - Motivational Speaker – “Good Decisions in Difficult Times”
 - Sunday Reception
 - Monday Morning – Associations Meeting
 - Monday Breakout Sessions
 - Tuesday General Session – “Through Cycle Management”
 - Sessions: Compliance, New Responsibility for Boards, Provosts and Officers, Environmental Health and Safety, Supply Chain Management, CSEA Engaging Employees, Other
- Voluntary Employee Initiatives (Early Retirement) – Ray Haines & Curtis Lloyd
 - SEE HANDOUT – Will be sent to Presidents
 - Voluntary actions
 - Campuses are taking action
 - SUNY will not be taking actions on retrenchment. Requires approval of Chancellor and includes detail plans (description of situation, then review of contractual obligations and analysis working with SUNY Systems)
 - Eliminating underperforming programs is a normal operational decision
 - Realigning of resources is appropriate
 - Issue notice as far ahead as you want. There is a minimum notice
 - Will OSC payout a lump sum? Yes in most cases
 - Beyond retrenchment:
 - Voluntary reduction in work
 - Local retirement options are being used
 - No restricted funds being used – Foundation or RF
 - ACTION: Letter from SUBOA !!!



- Fee Policy - ABB Committee Formed. Patrick Ryan (Chair). Areas to be addressed:
 - Rationalizing Fees – Definitions and approvals and overall fee structure
 - Caps and fee increases
 - Relationship to tuition
 - Specific areas include:
 - Authority for fees
 - Refund Policy
 - Part-time student fees
 - Combining broad-based
 - Change of old/fixed rates (ex. Transcript)
 - Tie to HEPI or tuition?
 - Resetting broad based as they started at different rates and are now locked in by HEPI
 - Impact of rational/differential tuition?
- Klein Report on SUNY waste! UP should be centralized, OT is out of hand
 - SUNY was not involved
 - Nick will follow up

Thursday, January 21

- Chief Operating Officer – Monica Rimai (518) 320-1895
 - Issues facing Higher Ed are national issues. In NY it is more intense
 - Dramatic declines in state support
 - Scrutiny at national level
 - Watershed moment, failing of public trust in higher ed = demand for oversight
Need to deliver, need to be economic engine
 - Public Higher Education Empowerment and Innovation Act
 - Realization that change is needed. Responsibility to be part of the solution (economic growth). It is the path to recovery
 - Partnership with CUNY
 - Highlights: Economic Revitalization Bill
 - Tuition Policy and Financing. Our current process is perfectly wrong. Raise during economic turmoil, leave flat during any boom
 - Control over tuition
 - Includes cap (2.5 x HEPI on a 5-year rolling average)
 - SUBOA will need to help design an actual program
 - Impact on long-term strategic planning and enrollment
 - Does this mean long-term tuition increases will need to cover salary increases? TBD it gives us flexibility when it is not included
 - Public-Private Partnership
 - Procurement Efficiencies. Post Audit Review



- Operational Efficiencies
- Reporting Requirements
- Concerns from DOB/Governor, addressed in the act:
 - Lack of control
 - Undermine collective bargaining
 - Technical/implementation issues
- SEE DRAFT FAQ SHEET. “Fair, equitably and responsible”
- Budget 2010-11
 - SUNY will revisit the 2% increase approved by the Board based on the Executive Budget
 - TAP – \$75 reduction per student. Vague wording. No assumption SUNY will make it up
 - Mid-year (\$90M) is permanent, no collective bargaining, AND an additional \$30M+. This \$30M is included in budget tied to a “solution.” DOB plug, solution is unknown
 - Best Case – act passes. Same rough percentage as \$90M. 2.5% tuition increase
 - Worse Case. No tuition, no Higher Ed Act
- SUBOA Role?
- COO Priorities. Short Term
- Capital – Phil Wood & Bob Haelen
 - Capital Budget 2010/11
 - \$550M is next round for critical maint.
 - No new strategic initiatives
 - No additional \$\$ for hospitals
 - \$22M for Community Colleges
 - Higher Ed Act addresses virtually all Construction Fund needs
 - Decrease in disbursements. \$466M over 5 years (\$90M/year). A slow down, but overall there is still more allocation. Current appropriations remain in tact
 - Office for Capital Facilities
 - Hired new staff including Director (Bob Frazier)
 - Updating policies and procedures for CM and minor rehab
- Purchasing & IT – Dave DeMarco
 - HR complete
 - Payroll (this summer)
 - T&A in development this summer. Will be recharge
 - A/P will launch final part over next few months. Includes:
 - On-line requisition
 - Req to PO via Purchasing Department
 - Received in on-line (at department or through central receiving)
 - Authorize payment on-line
 - Invoice entered at A/P



- Automatically generates voucher
 - No vendor interface
 - Common Application - 25% increase without discussion. John H. will be SUBOA rep
 - Elsevier Contract – SUBOA not consulted ACTION: Need SUBOA Rep
 - Workplace Violence. New requirements for campus assessment. Need summary from SUNY
- University Audit - Mike Abbott
 - SEE HANDOUT
 - Update on audits from OUA
 - OSC Audits
 - P-card, trying to increase use. SUNY web includes some guidelines
 - Technology Grants
 - Personal and Misc Service Contracts – scope TBD
 - Other matters:
 - Check fraud. Using fraudulent SUNY campus checks
 - Use Posi Pay
 - Current reconciliations
 - Cyber theft. Broke into account and transferred funds to foreign account
 - Purchase order fraud. Bogus order from State agency shipped to out-of-state address
 - Procurement Card Misuse. Employees using for personal use. Need receipts and timely review
- Legal – Marti Ellermann
 - Attorney General litigation against Intel. Need to preserve records
 - Executive Order – nondiscrimination on gender identity
 - Sweat Shop Policy will be communicated including auxiliary services
 - Regulations on providing honoraria. Improvements for SUNY
 - What is status of Bottled Water
- Legislative Update – Jim Campbell
 - SEE HANDOUTS
 - Budget Testimony this Wednesday
 - No major updates

NEXT MEETINGS:

- **APRIL 14 & 15, 2010**
- **JUNE 13-15 ANNUAL MEETING**