



SUBOA Meeting September 23 & 24, 2009

Meeting called to order 1 pm – Nick Lyons

- Presidents Report – Nick Lyons
 - DOB call letter received (9/22). Mid-year reduction expected.
 - Chancellor Zimpher added to agenda
 - University Fee discussion. Not been reviewed in a long time. Not consistent or comprehensive.
 - Need to reinstitute Business Officers' only conversations. Reserve most of Wednesday for this.
- Treasurer – Judy Nolan. SUBOA membership fees will remain flat. Need to control costs. If you bring a second person, needs to pay for their own meal. \$200 for part-time meals, based on honor system, if you are part-time and stay for a meal.
- Personnel Committee – Jim Mancuso.
 - Introduction of Jim Jarvis (University of Buffalo) will assume role for 2010-2011.
 - Annual meeting at Lake Placid.
 - Professional development – working on web-site.
 - Suggested priorities for upcoming year:
 - UUP discussion on the real situation with budget cuts and use of campus reserves.
- University Fee Discussion – Patrick Ryan & Clark Foster.
 - Many requests for fees this year.
 - Fee policy is about 10 years old. 87% money comes from broad based fees.
 - Requests are reviewed against the fee policy.
 - Many of the new requests not covered by fee policy.
 - Goal is to address numerous issues related to current policy.
 - No interest with SUBOA in tying to tuition.
 - Need policy change to free up campuses, not create new hurdles or roadblocks.
 - Need to also recommend how to keep current, not every 10 years.
 - Key Areas:
 - All caps should be reviewed. Some rates have never been changed despite inflation and other cost increases. This could include caps and fees controlled by Chancellor (ex. Transcript at \$5).
 - Need to review new needs, Readmission Fee, on-line fees.
 - Review and approval policies.
 - Document real impact related to Financial Aid.
 - Recommendations (White Paper) will come to SUBOA, including legislative- related issues.
 - **All campuses should provide input!**
- Residence Hall Bonding Process – Dan Esposito.
 - DOB wanted to implement cash flow bonding process. To bond only what we need based on cash flow. Been tracking disbursement to tie to actual bonding. Bond sale delayed, but not an issue as current balance covers open projects.



- Smaller amounts will be moved to revolving loan funds (15 years, 5%). Increased annual amount by \$7.2M for a total of \$24M.
- This would make it the same as other capital programs.
- Procurement Optimization (RF) – Chris Wade & Karol Gray.
 - Strategic procurement “All Funds” approach.
 - Procurement design with UB and Stony Brook.
 - Program may require support from SA.
- SUBOA Campus Operational Assessment – Beau Willis & Brian Hutzley.
 - Budget reductions are not temporary.
 - Need to look for new operating models.
 - Process for a SUNY-wide operational assessment is required.
 - How to leverage best practice and expertise across the campuses.
 - Need two working meetings to start internal/external assessment. Before next SUBOA meeting.
 - Regional
 - Sector
 - Cross System
 - Need to develop meeting schedule.
 - Day One. Invite all SUBOA and key staff. Use of breakout groups. Gather ideas.
 - Late October/Early November.



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- Chancellor Zimpher
 - Optimistic about change.
 - Strategic Planning Oct- Feb.
 - Creating a web for strategic planning.
 - Created Office of Strategic Planning.
 - Oct-Feb meetings at campuses. First meeting third week in October.
 - 7 meetings, 7 topics
 - Initial findings from campus tours.
 - Sustainability
 - Infrastructure
 - Articulation (disconnected)
 - IT
 - Library Services
 - Will also form working groups to start working on infrastructure.
 - Outcomes – statement of future and a compact with NYS.
 - UUP/CSEA – play critical role. Need to find common ground, work together.
- Phil Wood – Interim Chancellor Finance.
 - Current Year Budget
 - Current year NYS deficit will likely drive mid-year cuts.
 - DOB. 50% of state purpose is released. 75% of everything else.
 - Budget Call Letter - \$2.1B additional gap.
 - Across-the-board cuts being discussed.
 - No estimate provided. Could be \$100M for SUNY.
 - Sweeps “completed” nothing left???
 - Next Year
 - Flat spending in Call Letter.
 - Need \$100 M for salary/contractual.
 - What is impact on 30% Tuition Sharing?
 - Tuition increase? Policy question, need to keep dialogue for rational tuition going.
 - Based on mid-year cuts and flat spending in 2010/11
 - Layoffs are guaranteed
 - It is not possible to absorb another \$200M cut.
 - Need to address MC raises, certain level of income should not be impacted (again)
 - IFR
 - Plans to use cash balances documented.
 - Still under attack and some pushing to use the \$75M
 - General Purpose
 - Equipment to bond (2004). Equipment moved to capital (\$22M)
 - Some SLN money
 - “General University” is System Admin.



- Tax payer accountability - 7 work groups – Printing, Travel, Fleet, Task Force and Advisory Groups, etc.
- Fleet detail being requested. Question on “Chief Administrators, Commissioners,” etc., having assigned vehicles.
- Federal Stimulus – reporting requirements. Detailed. Available on SUNY website.
- Capital - Bob Halen & Phil Wood.
 - B1184 –slow down in approvals.
 - Strategic Initiatives
 - 80% approved in budget.
 - Slow process, especially legislative projects.
 - Master Plans (total of 25 well underway).
 - 7 under contract.
 - 10 more under negotiation.
 - 8 advertised.
 - Bidding trends – 80% under budget.
 - Strategic Initiatives for 2010/2011.
 - CUNY will have impact. They have additional needs for funding current projects.
 - Fiscal condition has worsened (again).
 - Bonding might be an issue (will be).
 - Most campuses requested more than one.
 - Campus requests were at \$4.6M to \$500M.
 - \$1.2B in total. Will ask campuses to priorities requests. **MUST BE REALISTIC.** The ask this time will not be the same. Last time asking for something big worked, this time it will not.
 - Office for Capital Facilities.
 - Hiring freeze lifted. Looking for Director.
 - Requesting resources. Can't manage with current staff (20+).
 - Energy programs.
 - NYSERDA offering Energy Master Planning, etc.
 - NYPA solar programs.
- IT – Dave DeMarco.
- University Audit - Mike Abbott.
- Legal – Rose Scrodanis.
- Legislative Update – Jim Campbell.

NEXT MEETING NOVEMBER 18 & 19th